

**PATHWAYS ACADEMY ADULT EDUCATION**  
**Regular Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**Minutes**

**Tuesday, March 10, 2026**  
**Regular Meeting Begins at 9:00 a.m.**

**The meeting will be held in-person.**  
**Location: 24641 Washington Ave**  
**Murrieta, CA 92562**

**Telephonic locations:**  
1430 5th Street, Imperial Beach, CA 91932

**Join by telephone or via Zoom conferencing link below:**  
**Dial In: 1-669-444-9171**  
**Meeting ID: 886 944 36 818**  
**Join URL: <https://us06web.zoom.us/j/88694436818?jst=2>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 9:01 a.m.

Roll Call

Thomas Schaaf	Chair	<i>Present</i>
Charlie Padilla	Vice Chair	<i>Present</i>
Robert Daily	Board Member	<i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of March 10, 2026.

Moved by	CPadilla	Seconded by	RDaily
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u> <u>Absent</u>
Thomas Schaaf	X		
Charlie Padilla	X		
Robert Daily	X		

*Motion carried, 3-0.*

**3. PLEDGE OF ALLEGIANCE**

Led by: Charlie Padilla

**4. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

*There were no public comments.*

**5. CORRESPONDENCE/PROPOSALS/REPORTS**

- 5.1. School Highlights, Presented by Jarom Luedtke (CEO & Executive Director)
- 5.2. Deveau Burr Group, LLC (DBG) Highlights, Presented by Andrea Deveau & Gina Plate
- 5.3. WASC Mid-Cycle Report Visit Update, Local Control Accountability Plan (LCAP) Input Survey Results, and Comprehensive Support & Improvement (CSI), & Differentiated Assistant (DA) Updates, Presented by Moana Miller (Special Projects Coordinator)
- 5.4. Counseling Team & SPED Team Update, Presented by Lara Abou-Sakher (Assistant Director)
- 5.5. Student Performance Update (IXL Data), Presented by Starla Tyler (Director)
- 5.6. Charter Impact Contract Discussion (automatically renews 60 days prior to June 30)
- 5.7. Potential One-Time Discretionary Funds Discussion

**6. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes and Calendar**

- 6.1. Minutes of the Regular Board Meeting that was held on December 9, 2025

**Consent Calendar - Business/Financial Services**

- 6.2. Check Register - December 2025 - February 2026

**Consent Calendar - Education/Student Services**

- 6.3. 2026-2027 School Instructional Calendars

- 6.4. Comprehensive School Safety Plan
- 6.5. 2026-2027 Parent Student Handbook

**Consent Calendar - Personnel Services**

- 6.6. Classified and Certificated Personnel Report
- 6.7. 2026-2027 Employee Calendars

**Consent Calendar - Policy Development**

- 6.8. Approval of existing policies revised, reviewed, and eliminated by staff.

**Policies: Reviewed & Revised**

The following policies have been reviewed and revised when necessary with minor changes to improve clarity and alignment with current practices.

**4000 - Personnel**

4170 / 4170E\* Injury Illness Prevention Plan

**6000 - Student Services**

6035 Mathematics Placement Policy

6115 Attendance, Missed Assignments, Satisfactory Educational Progress, and Involuntary Removal Policy

Moved by	RDaily	Seconded by	CPadilla		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**7. BUSINESS/FINANCIAL SERVICES**

**7.1. (Action) Approval of Annual Audit Engagement Services Agreement & Annual Tax Exempt Returns and Filings Agreement between CliftonLarsonAllen (CLA) for Pathways Academy Adult Education**

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for Pathways Academy Adult Education for the year ending June 30, 2026.

Moved by	CPadilla	Seconded by	RDaily		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**7.2. (Action) Approval of CliftonLarsonAllen (CLA) 990 Form Income Tax Return - Year Ending June 30, 2025.**

It is recommended the Board approve the CLA 990 Form Income Tax Return - Year ended June 30, 2025, for Pathways Academy Adult Education.

Moved by	RDaily	Seconded by	CPadilla		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**7.3. (Action) Approval of Second Interim Financial Report**

It is recommended the Board approve the Second Interim Financial Report for Pathways Academy Adult Education.

Moved by	CPadilla	Seconded by	RDaily		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**8. EDUCATION/STUDENT SERVICES**

**8.1. (Hearing) Approval of Board Policy 6010-PAAE Independent Study Policy**

It is recommended the Board enter into a public hearing regarding the Independent Study Policy (6010-PAAE). The Board will consider adoption of this policy pursuant to Education Code Section 51747.

Hearing Open: 11:23 a.m.                      Hearing Closed: 11:25 a.m.

**9. ORGANIZATIONAL STRUCTURE OF THE BOARD**

**9.1. (Action) Approval of 6000-PAAE Student Residency Policy**

It is recommended that the Board approve the proposed Student Residency Policy (6000-PAAE), which establishes guidance for addressing related concerns.

Moved by	CPadilla	Seconded by	RDaily		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**9.2. (Action) Approval of 6040-PAAE Educational Equity: Immigration and Citizenship Status Policy**

It is recommended that the Board approve the proposed Educational Equity: Immigration and Citizenship Status Policy (6040-PAAE), which establishes guidance for addressing related concerns.

Moved by	RDaily	Seconded by	CPadilla		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**9.3. (Action) Approval of Board Policy 6010-PAAE Independent Study Policy**

It is recommended the Board approve the Independent Study Policy (6010-PAAE). The Board shall consider adoption of this Policy in accordance with the requirements of Education Code Section 51747.

Moved by	RDaily	Seconded by	CPadilla		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**10. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda.

**11. ADJOURN TO CLOSED SESSION**

Time: 11:30 a.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 12.0.

Moved by	RDaily	Seconded by	CPadilla		
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>	
Thomas Schaaf	X				
Charlie Padilla	X				
Robert Daily	X				

*Motion carried, 3-0.*

**12. CLOSED SESSION**

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation - 1st Review, CEO & Executive Director

**13. RECONVENE REGULAR MEETING**

Time: 12:41p.m.

*The Vice Chair reported no action taken during the closed session.*

**14. CALENDAR**

The next scheduled regular board meeting will be held on April 28, 2026 at 9:00 a.m.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

**15. BOARD COMMENTS**

- Future agenda items

The board expressed appreciation for the talented staff the CEO has assembled and recognized Pathways as an amazing and valuable organization. They also appreciated the student who attended and shared during the meeting and acknowledged the impact each staff member makes in the lives of students. The board recommended inviting a teacher and a student to share at future meetings. Overall, the board noted it was an excellent meeting and expressed their appreciation.

**16. CEO COMMENTS**

The CEO expressed appreciation for the board and their feedback. He shared gratitude for the excellent team at Pathways, noting that the school’s progress would not be possible without their dedication and hard work.

**17. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 12:48 p.m.


Moved by CPadilla	Seconded by RDaily			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Thomas Schaaf	X			
Charlie Padilla	X			
Robert Daily	X			

*Motion carried, 3-0.*

Signed:

Signed by:  
  
99C7BBDBA38B48D...  
Thomas Schaaf  
Chair, Governing Board

Signed:

Signed by:  
  
B278929AE8004D5...  
Tabitha Richard  
Clerk, Governing Board