

**ORIENTATION**

The Board of Directors (Board) recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the non-profit corporation and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

As early as possible following the election of Board members, one or more orientation sessions may be held during open meeting(s) of the Board or scheduled 1:1 meetings with the Executive Director and other staff. The Chair of the Board and the Executive Director or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

Upon their election, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. Incoming Board members must also complete a Form 700 within 30 days of assuming office in accordance with the Political Reform Act. Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with non-profit corporation staff, members of the public, and the media; and publications on effective governance practices.

In addition, the Executive Director or designee shall provide incoming Board members with specific background information regarding the non-profit corporation, including, but not limited to, the non-profit corporation's vision and goals statements, local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, non-profit corporation policy manual, non-profit corporation budget, and minutes of recent open Board meetings.

The Executive Director or designee may offer incoming Board members a tour of the non-profit corporation's administrative offices and facilities, and may introduce them to the non-profit corporation and charter school site administrators and other staff.

Incoming members are encouraged, at the non-profit corporation expense and with approval of the Board, to attend the Charter Schools Development Center or similar charter school organization workshops and conferences relevant to the needs of the individual member, the Board as a whole, or the non-profit corporation.