

**PATHWAYS ACADEMY ADULT EDUCATION**  
**Special Board Meeting of the Board of Directors**



**ADULT EDUCATION**

**Minutes**

**Saturday, June 8, 2024**

**Special Board Meeting Begins at 8:00 a.m.**

**The meeting will be held in person.**

**Location: 24641 Washington Ave  
Murrieta, CA 92562**

**Telephonic locations:**

- 1430 5th Street, Imperial Beach, CA 91932
- 4506 Rita Street, La Mesa, CA 91941
- 610 5th St. Imperial Beach, CA 91932

**Join by telephone or via Zoom conferencing link below:**

**Dial In: 1-669-900-9128**

**Meeting ID: 846 5207 4990**

**Join URL: <https://us06web.zoom.us/j/84652074990>**

**1. CALL TO ORDER AND ROLL CALL**

*Time: 8:01 a.m.*

**1.1. Roll Call**

Rudy Kastelic	Chair	<i>Present</i>
Thomas Schaaf	Vice Chair	<i>Present</i>
Charlie Padilla	Chief Financial Officer	<i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Special Board meeting of June 8, 2024.

Moved by TSchaaf

Seconded by CPadilla

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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Rudy Kastelic                      X

Thomas Schaaf                      X

Charlie Padilla                      X

***Motion carried, 3-0.***

**3. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Personnel Services**

**3.1. Approval of the CEO & Executive Director Job Description**

*Tom Schaaf motioned to open the item for discussion. The board approves the item with the changes made within the board meeting.*

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

**4. PERSONNEL SERVICES**

**4.1. (Action) Approval of 2024-2025 Employee Handbook for Pathways Academy Adult Education**

It is recommended the Board approved the 2024-2025 Employee Handbook for Pathways Academy Adult Education.

Moved by CPadilla	Seconded by TSchaaf			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried, 3-0.***

**5. ADJOURNMENT**

The special meeting of the Board of Directors adjourned at 8:48 *a.m.*


Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

***Motion carried, 3-0.***

Signed:

Signed by:  
  
EDZDD99E107B420...  
Rudy Kastelic  
Chair, Governing Board

Signed:

DocuSigned by:  
  
B278929AE8004D5...  
Tabitha Richard  
Clerk, Governing Board