

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Minutes

Tuesday, September 10, 2024
Regular Meeting Begins at 9:00 a.m.

The meeting will be held in person.
Location: 24641 Washington Ave
Murrieta, CA 92562

Telephonic locations:
1430 5th Street, Imperial Beach, CA 91932

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 817 0241 8327

Join URL: <https://us06web.zoom.us/j/81702418327>

1. CALL TO ORDER AND ROLL CALL

Time: 9:00 a.m.

1.1. Roll Call

Rudy Kastelic	Chair	<i>Present</i>
Thomas Schaaf	Vice Chair	<i>Present</i>
Charlie Padilla	Chief Financial Officer	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 10, 2024.

Moved by TSchaaf	Seconded by CPadilla			
Roll Call Vote:	Ayes	Nays	Abstained	Absent
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

Motion carried, 3-0.

3. PLEDGE OF ALLEGIANCE

Led by: *Thomas Schaaf*

4. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

5. CORRESPONDENCE/PROPOSALS/REPORTS

- 5.1. School Highlights & Student Scholarship Recipient (K. Jones); New Assistant Director introduction; Retreat dates: October 2-4, 2024 (Board Attendance = October 4, 8:00am - 1:00pm); Presented by Jarom Luedtke, Executive Director
- 5.2. YASA, Presented by Starla Tyler, Assistant Director
- 5.3. Dashboard Alternative School Status (DASS) Renewal Discussion, Presented by Jarom Luedtke, Executive Director
- 5.4. Fiscal Update, Presented by Rebecca Henry (Charter Impact Director of Client Finance)
- 5.5. Board Training (Administrative Regulations & Procedures, Policy vs policy, Bylaws, Roles, etc.) Presented by Kevin Davis (Procopio Senior Associate)
- 5.6. Adding Board Members Discussion

Thomas Schaaf, Vice Chair, made a motion to proceed with action items 7.1, 7.2, and 7.3, and then return to item 5.7. The motion was seconded by Charlie Padilla, Chief Financial Officer.

- 5.7. Annual Board Evaluation

6. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes and Calendar

- 6.1. Minutes of the Regular Board Meeting that was held on June 4, 2024
- 6.2. Minutes of the Special Board Meeting that was held on June 8, 2024

Consent Calendar - Business/Financial Services

- 6.3. Check Register - June - August 2024
- 6.4. Approval of 2022-2023 Teaching Assignment Monitoring Outcomes (TAMO)

Report

Consent Calendar - Personnel Services

6.5. Approval of Certificated Personnel Report

6.6. Approval of Classified Personnel Report

Moved by TSchaaf

Seconded by CPadilla

Roll Call Vote:

Ayes Nays Abstained Absent

Rudy Kastelic

X

Thomas Schaaf

X

Charlie Padilla

X

Motion carried, 3-0.

7. BUSINESS/FINANCIAL SERVICES

7.1. (Action) Approval of Unaudited Actuals Financial Report 2023-2024

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2023 to June 30, 2024, for Pathways Academy Adult Education.

Moved by CPadilla

Seconded by TSchaaf

Roll Call Vote:

Ayes Nays Abstained Absent

Rudy Kastelic

X

Thomas Schaaf

X

Charlie Padilla

X

Motion carried, 3-0.

7.2. (Action) Approval of the 2023-24 Education Protection Account (EPA) Final Expenditure Report

It is recommended the Board approve the 2023-2024 Education Protection Account (EPA) Actual Expenditures for Pathways Academy Adult Education.

Moved by CPadilla

Seconded by TSchaaf

Roll Call Vote:

Ayes Nays Abstained Absent

Rudy Kastelic

X

Thomas Schaaf

X

Charlie Padilla

X

Motion carried, 3-0.

7.3. (Action) Approval to Increase Board Member Stipends from \$600 per month to \$650 per month effective September 1, 2024

It is recommended the Board approve the increase in board member stipends from \$600 per month to \$650 per month effective September 1, 2024.

Estimated Fiscal Impact: \$1,500

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic		X		
Thomas Schaaf	X			
Charlie Padilla	X			

Motion carried, 2-0.

8. ORGANIZATIONAL STRUCTURE OF THE BOARD

8.1. (Action) Reappointment of Board of Directors and Terms

It is recommended the Board approve the reappointment of Board of Director Charlie Padilla for a 3-Year Term.

The Bylaws of Pathways Academy Adult Education state in Article VII Board of Directors:

“Section 5. DIRECTORS’ TERMS. The initial Board of Directors shall be appointed for five (5) years. At the end of the Board of Directors’ initial term, directors will be appointed to one, two, and three-year staggered terms, as determined by the initial Board of Directors. Thereafter, each director shall hold office unless otherwise removed from office in accordance with these bylaws for three (3) years and until a successor director has been designated and qualified.”

Charlie Padilla will serve a 3 year term, expiring on October 27, 2027.

Moved by TSchaaf	Seconded by RKastelic			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

Motion carried, 3-0.

9. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda.

10. ADJOURN TO CLOSED SESSION

Time: 12: 28 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 16.0.

Moved by TSchaaf	Seconded by CPadilla			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rudy Kastelic	X			
Thomas Schaaf	X			
Charlie Padilla	X			

Motion carried, 3-0.

11. CLOSED SESSION

Conference with Legal Counsel – Existing Litigation Gov. Code section 54956.9(d)91)

- a. Yvette Lares v. The Collaborative Charter Services Organization, et al.

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation - Goal Setting, Executive Director

12. RECONVENE REGULAR MEETING

Time: 1:46 *p.m.*

Thomas Schaaf, Vice Chair, reported the board took no action.

13. CALENDAR

The next scheduled meeting will be held on December 10, 2024 at 9:00am.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

14. BOARD COMMENTS

- Future agenda items
 1. Action item for the spring board meeting: Approval of an additional board member to begin in 2024-2025.
 2. Discussion Item: Increase the number of board meetings.

The board values the success of the meeting and enjoyed hearing from PACSAE’s recent graduate and board scholarship recipient.

15. CEO COMMENTS

The CEO is pleased with the outcome of today’s meeting and is looking forward to a successful year ahead.

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 1:49 *p.m.*

Moved by TSchaaf

Seconded by CPadilla

Roll Call Vote:

<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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Rudy Kastelic

X

Thomas Schaaf

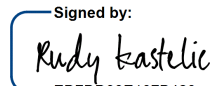
X

Charlie Padilla

X

Motion carried, 3-0.

Signed:

Signed by:

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Rudy Kastelic
Chair, Governing Board

Signed:

DocuSigned by:

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Tabitha Richard
Clerk, Governing Board