

PATHWAYS ACADEMY ADULT EDUCATION
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



ADULT EDUCATION

Agenda

Tuesday, March 18, 2025

Regular Meeting Begins at 9:00 a.m.

The meeting will be held in person.

**Location: 24641 Washington Ave
Murrieta, CA 92562**

Telephonic locations:

1430 5th Street, Imperial Beach, CA 91932

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-444-9171

Meeting ID: 849 3419 8259

Join URL: <https://us06web.zoom.us/j/84934198259>

MISSION STATEMENT

PACSAE seeks to develop literate, educated thinkers and achievers who:

Respect themselves, Respect others, Pursue knowledge, Apply facts and theories to solve problems, Participate productively in the economy and their communities, and Become motivated and able to learn for a lifetime.

PACSAE will pursue this vision with a philosophy of:

Hiring, supporting, and continuously training a high-quality faculty and administration, Working cooperatively with staff, students, and client agencies, Tailoring education programs to meet each student's needs, Assessing students on an ongoing basis, and Holding ourselves accountable for producing positive outcomes.

To achieve our objectives, PACSAE will:

Market our school as broadly as possible to attract talented faculty and staff, Create program-improvement teams among our staff, our students, and our client agencies, Develop Student Achievement Plans for each of our students, Employ innovative real-time assessment instruments to measure student needs and progress, and Monitor our success in improving student competencies—awarding achievement and correcting deficiencies.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways Academy Adult Education at 760-290-4898 Ext. 101.

1. CALL TO ORDER AND ROLL CALL

Time: _____

1.1. Roll Call

Thomas Schaaf	Chair
Rudy Kastelic	Vice Chair
Charlie Padilla	Chief Financial Officer

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of March 18, 2025.

Roll Call Vote:

Thomas Schaaf
Rudy Kastelic
Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PLEDGE OF ALLEGIANCE

Led by: _____

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda.

5. ADJOURN TO CLOSED SESSION

Time: _____

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 6.0.

Roll Call Vote:

Rudy Kastelic
Thomas Schaaf
Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

6. CLOSED SESSION

Conference with Legal Counsel – Existing Litigation Gov. Code section 54956.9(d)91)

a. Yvette Lares v. The Collaborative Charter Services Organization, et al.

Public Employment (Gov. Code Code § 54957(b))

b. Title: Chief Executive Officer

7. RECONVENE REGULAR MEETING

Time: _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights; Pathways Principles of Excellence; Presented by Jarom Luedtke (CEO & Executive Director)
- 9.2. Counseling Team Update, Presented by Lara Abou-Sakher (Assistant Director)
- 9.3. Educational Partner Input Survey Results, Presented by Moana Miller (Special Projects Coordinator)
- 9.4. Presentation by Deveau Burr Group (DBG)
- 9.5. Human Resource Services Update Presented by Sabrina Baker with Acacia Solutions
- 9.6. Presentation of updated Mission, Vision, and Core Values
- 9.7. Charter Impact Contract Discussion
- 9.8. Potential One-Time Discretionary Funds Discussion

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes and Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on December 10, 2024
- 10.2. Minutes of the Study Session that was held on January 21, 2025
- 10.3. Minutes of the CEO Evaluation Committee Meeting that was held on March 4, 2025

Consent Calendar - Business/Financial Services

- 10.4. Check Register - December 2024 - February 2025

Consent Calendar - Personnel Services

- 10.5. Approval of Certificated Personnel Report
- 10.6. Approval of Classified Personnel Report

Consent Calendar - Education/Student Services

- 10.7. 2025-2026 School Instructional Calendars

Consent Calendar - Policy Development

10.8. Approval of existing policies revised, reviewed, and eliminated by staff for the 2024-2025 school year.

Policies: Revised

The following is a current policy that has been revised to provide clarity or alignment with changes in law or procedures.

4000 - Personnel

4170/ 4170E* Injury Illness Prevention Plan

Roll Call Vote:

Thomas Schaaf

Rudy Kastelic

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of Annual Audit Engagement Services Agreement & Annual Tax Exempt Returns and Filings Agreement between CliftonLarsonAllen (CLA) for Pathways Academy Adult Education

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for Pathways Academy Adult Education for the year ending June 30, 2025.

Roll Call Vote:

Charlie Padilla

Rudy Kastelic

Thomas Schaaf

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.2. (Action) Approval of CliftonLarsonAllen (CLA) 990 Form Income Tax Return - Year Ending June 30, 2024.

It is recommended the Board approve the CLA 990 Form Income Tax Return - Year ended June 30, 2024, for Pathways Academy Adult Education.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.3. (Action) Approval of Second Interim Financial Report

It is recommended the Board approve the Second Interim Financial Report for Pathways Academy Adult Education.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.4. (Action) Approval of Resolution No. 2025-18-03 One-Time Executive Team Retention Bonus (excluding the CEO)

It is recommended the Board approve Resolution No. 2025-18-03 One-Time Executive Team Retention Bonus (excluding the CEO)

Fiscal Impact: \$25,625 (100% Instruction Related)

Roll Call Vote:

Thomas Schaaf

Charlie Padilla

Rudy Kastelic

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. CALENDAR

The next scheduled regular board meeting will be held on April 29, 2025 at 9:00am.

- The Board will inform the Executive Director thirty (30) days in advance if the board will be attending in-person at Warner Unified School District.
- Board members may participate telephonically under the pre-pandemic Brown Act rules. The Board will inform the Executive Director fourteen (14) days prior if they are participating telephonically. The meeting agendas must state the address or otherwise describe the location of the telephonic board member participation, which must be a public accessible location. The agenda must be posted at each telephonic location for a regular meeting 72 hours before the meeting and 24 hours before a special meeting.

13. BOARD COMMENTS

- Future agenda items

14. CEO COMMENTS

15. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____.

Roll Call Vote:

Rudy Kastelic

Thomas Schaaf

Charlie Padilla

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Pathways Academy Adult Education. Telephone, 760-290-4898 Ext. 101